



Costa Mesa Sanitary District

... an Independent Special District



AGENDA

Arlene Schafer
President

Greg Woodside
Vice President

Jim Ferryman
Secretary

Art Perry
Director

Dan Worthington
Director

Public Comments. Any member of the public may address the Board. Speakers on agenda items should identify themselves to the Clerk before the meeting so that their input can be provided at the time the item is considered. Speakers on non-agenda items will be heard under Public Comments. Pursuant to State law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers must limit their remarks to three minutes or as decided upon by the Presiding Officer. The Presiding Officer reserves the right to declare any speaker out of order.

In compliance with ADA, contact Joan Revak, (714) 754-5087, 48 hours prior to meeting if assistance is needed (28 CFR 35.102.35.104 ADA Title II).

Regular Meeting – Thursday, June 10, 2004

RECOMMENDED ACTION

- I. **CALL TO ORDER – 4:00 p.m. – Historical Society - Costa Mesa**
- II. **PLEDGE OF ALLEGIANCE – Director Perry**
- III. **INVOCATION – Director Woodside**
- IV. **ROLL CALL**
- V. **CONSENT CALENDAR** - All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion, unless members of the Board request specific items to be removed from the Consent Calendar for discussion, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Reports

Minute Approval

1. Recycling Committee – May 5, 2004
2. Special Meeting – May 7, 2004

**RECOMMENDED
ACTION**

3. Regular Meeting – May 10, 2004

4. Special Meeting – June 2, 2004

Manager's Reports

5. Refunds Approve

6. Occupancy Report and payment to Costa Mesa Disposal – June 2004 Approve

7. Monthly Spill Report to Regional Water Quality Control Board (RWQCB) Receive and File

Engineer's Reports

8. Project Status Report Receive and File

Treasurer's Reports

9. Financial Report as of May 31, 2004 Accept Report

10. Report of Monies on Deposit as of May 31, 2004 Receive and File

11. Warrant Register for June 2004 in the amount of \$1,343,791.06 Approve Payment

12. Directors' Compensation and Reimbursement of Expenses for the Month of May 2004 Ratify Expenses

-----END OF CONSENT CALENDAR-----

VI. WRITTEN COMMUNICATIONS

VII. PUBLIC COMMENTS

VIII. MANAGER'S REPORTS

A. Review Request for Adjustment of Compensation for General Counsel

1. Closed Session – Personnel Exception Government Code Section 54957 Closed Session

(Note: The Brown Act authorizes a closed "personnel session" to discuss an independent contractor who functions as an officer or employee of the agency. This exception would apply to the General Counsel. The Brown Act only authorizes the review of performance in closed session. Compensation may not be finally set in closed session. Government Code Sections 54957, 54957.6)

2. After reconvening from closed session, take action with respect to the request in open session Consider Increase

**RECOMMENDED
ACTION**

- B. Review Request for Adjustment of Compensation for District Manager/Engineer
- a. Closed Session – Personnel Exception Government Code Section 54957 Closed Session
- (Note: The Brown Act authorizes a closed “personnel session” to discuss an independent contractor who functions as an officer or employee of the agency. This exception would apply to the Manager/Engineer. The Brown Act only authorizes the review of performance in closed session. Compensation may not be finally set in closed session. Government Code Sections 54957, 54957.6)
2. After reconvening from closed session, take action with respect to the request in open session Consider Increase
- C. Anti-Scavenging and Screening of Trash Containers Enforcement Reports Consider
- D. CMSD Strategic Plan
1. Year 2003/2004 Action Items Receive and File
2. Separation of District from City
- a. Follow up action to June 2, 2004 Special Meeting Consider
- b. Second Draft of City of Costa Mesa/CMSD Agreement Consider
- c. Tenant Improvements Consider
- E. Recycling Reports
1. Waste Diversion Report – May 2004 Receive and File
- F. Contract Payment to CR Transfer for recycling services and disposal
1. Payment for May 2004 Services Approve Subject to Verification of Diversion Report by Staff
- G. Costa Mesa Disposal Request for Fully-Automated Service and Presentation of Master Plan Update and Consider Special Meeting
- H. Public Safety Emergency Services Expo – Sunday, May 16, 2004 Verbal Report

**RECOMMENDED
ACTION**

- I. Recycling Committee –Tuesday, June 8, 2004 – 9:00 a.m., CR-1A
(Directors Worthington and Schafer)

1. Strategic Planning 2003-2004 - Public Outreach – Classroom
Recycling Projects

Update on Schedule

IX. ENGINEER’S REPORTS

- A. Waste Discharge Requirements (WDR)

1. General Update

Verbal Report from
Manager and Attorney

- B. Project No. 168 – Tustin Pump Station Relocation Agreement with
City of Newport Beach to Construct District sewer lines

Approve & Execute
Agreement

- C. Project No. 171 – Tustin Pump Station Force Main Rehabilitation
Proposal to Begin Design Phase

Approve

- D. Project No. 173 – South Coast Plaza Pump Station Force Main
Replacement – Proposal to Begin Design Phase

Approve

X. TREASURER’S REPORTS

XI. ATTORNEY’S REPORTS

- A. Resolution No. 2004-681, Ordering that Publication of Ordinance No. 45
Providing Purchasing Authority for an Independent Purchasing System
Has Occurred

Adopt Resolution

XII. LOCAL MEETINGS

- A. Orange County Sanitation District (OCSD)

1. Regular Meeting – May 26, 2004 (Director Ferryman)

Accept Report

- B. Santa Ana River Flood Protection Agency (SARFPA)

1. Meeting – May 27, 2004 (Director Perry)

Accept Report

- C. Independent Special Districts of Orange County (ISDOC)

Accept Report

- D. Local Agency Formation Commission (LAFCO)

Consider

1. Final Budget for FY 2004-2005

Accept Report

- E. California Special Districts Association (CSDA)

Accept Report

**RECOMMENDED
ACTION**

XIII. OLD BUSINESS

XIV. NEW BUSINESS

A. Membership in Costa Mesa Historical Society

Approve Membership &
Meeting Room Fee in
Amount of \$250.00

XV. ORAL COMMUNICATIONS AND DIRECTOR COMMENTS

XVI. ADJOURNMENT